

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday April 28 at 1:00 p.m. Present were Commissioners, Richard Malm, Wayne Ledbetter, Lynn Luck and County Clerk, Linda M Buttron. County Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Board. Lynn moved that the minutes of April 21 be approved as presented. Wayne seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Administrator met with the Board. Sam discussed an application from the Santé Fe Trails Bike Club regarding an event held yesterday in the northeast corner of the county. Since they only recently became aware of a need to get a special event permit when they received a letter from Planning & Zoning, they requested that the \$100 fee be waived. Wayne moved that the permit be approved and the \$100 fee be waived. Lynn seconded. All voted in favor of the motion.

Tanya Erichsen, Appraiser met with the Board. Tanya reported that personal property valuation notices will be mailed May 1. She discussed the purchase of a new color printer.

Bill Noll, Public Works Administrator met with the Board. Bill discussed the demonstration of the Asphalt Zipper grinding machine last week on a small section of West Lake Road. The machinery does full-depth reclamation, stabilization, asphalt grinding and milling for road repair projects. The cost of the unit is approximately \$163,000. Purchase of the unit would necessitate updating our current roller used for compaction. Bill reported that considerable costs savings are possible with use of the machine. Other equipment needs were also reviewed. The purchase of a low-boy trailer will soon be necessary due to the dangerous condition of the trailer. Use of GPS software in county equipment was discussed. The Board approved Phase I of the GPS project by consensus. Phase I will include placing units in the graders, dump trucks and various other road equipment. An advertisement will be placed for a part time employee to mow the County grounds. Bill discussed advertising for an informal quote for replacement of the roof of the old jail. Quotes will be taken until May 14, 2014 at 4:00 p.m.

James Tweed, Ambulance Director met with the Board. James reported on the Warrior Dash function this past weekend with regard to medical issues. There were approximately 8,500 participants. They treated 71 people in the medical tent, but did not transport anyone. He also reported that dust mediation was not started until around 10:30 a.m. Once it was done, road conditions improved. Bill Noll discussed road conditions after the event.

Linda discussed the interviews held for the services of a company to administer the County's cafeteria plan and voluntary benefit programs for employees. An interview group consisting of the County Clerk, payroll staff from the Clerk's office, a representative of the employee committee and a county commissioner interviewed four companies. The group is recommending the Commission select Benefits Direct of Kansas City to provide the service. Wayne moved that the County contract with Benefits Direct for benefit administration services. Lynn seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director met with the Board. Richard moved that the Board go into executive session to discuss matters of non-elected personnel (evaluation) until 2:20 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:08 p.m. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session.

James Tweed, Ambulance Director met with the Board. Richard moved that the Board go into executive session to discuss matters of non-elected personnel (evaluation) until 2:35 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:24 p.m. The Board reconvened at 2:35 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on Monday May 5, 2014.