

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday July 25, 2016 at 1:00 p.m. Those present were Commissioners, Wayne Ledbetter, Lynn Luck and County Clerk, Linda M Buttron. Commissioner Richard Malm was absent attending the National Association of Counties Conference. Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Board. Wayne moved that the minutes of July 18 be approved as presented. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department Admin met with the Board. She reviewed school nursing services with the Board. She reported that services have been provided to the schools since 1967. Services include caring for sick or injured children, immunizations, medications, blood pressure screenings, dental screens, head lice screens, vision screens and other services. Wayne moved that the school nursing contracts for USD 338, 339, 340, 341, 343 be approved and signed. Lynn seconded. All voted in favor of the motion.

Lisa Buerman, County Treasurer met with the Board. Lisa reported that the first week of providing driver's license renewals was successful. Twenty-seven (27) renewals were done on the first day (Tuesday). Sixty-three driver's license renewals were done the rest of the week. Lisa commended Scott Ribordy, Vincent Ribordy (IT) and Casey Keirns (Auxiliary Services) for their hard work in getting ready for drivers' license opening on July 19th. The Treasurer also learned on Friday that they will be able to process renewals for those that have a concealed carry permit.

Sam Henderson, Planning & Zoning Director met with the Board. Sam presented the quarterly report for the department. There were 14 dwelling permits issues in the 2nd quarter for an average construction price of \$142,071.

Sheriff Jeff Herrig updated the Board on repair and replacement of the four vehicles damaged in the hail storm earlier this summer.

County Attorney Jason Belveal discussed an invitation to attend a conference in New Orleans in August. The total cost of the trip will be around \$3,000 for him and his Assistant Attorney. The conference focuses training for capital and complex homicide and cases involving appeals and post-conviction.

Chris Schmeissner, GIS/IT Director updated the Board on 2016 aerial photography.

Bill Noll, Public Works Director met with the Board. Bill asked the Board to sign the contract for the 142nd street box culvert replacement project. Klaver Construction will do the project. Wayne moved that the contract between Jefferson County and Klaver Construction be approved, (county share \$120,000). Lynn seconded. All voted in favor of the motion. The bid for the bridge on 202nd street (OS89) was let by KDOT last week. King Construction Company of Heston, KS had the winning bid in the amount of \$418,640. The county share of this project will be \$141,000. He asked the Board to sign an "obligation" guaranteeing we will send KDOT the money for the project #44-C-4700-01. Wayne moved that the Board approve the "Authority to Award" for Project #44-C-4700-01. Lynn seconded. All voted in favor of the motion. He reported that Johnson Controls is finishing up wiring and dampers on the courthouse project. He has received quotes for three items suggested by Johnson Controls for the project. 1) install new assembly variable air control box into the vault in the ROD office for \$7,183.00; 2) add a second variable air control box in the Treasurer's office for \$6,371; 3) the additional HVAC unit for the server room be modified to take some runs out for \$2842. The Commissioners directed Bill to visit with the departments affected and go from there.

Keith Jeffers, Emergency Management Director reported on Code Red Software for mobile phones.

Keith Rickard, The Guidance Center met with the Board. Keith discussed his 2017 budget request and services provided by the agency with the Board. They have had layoffs this year which totaled \$1,081,181.90 in salary and benefits. The Guidance Center is requesting an additional \$9,000 from the County for 2017. He reported that Leavenworth and Atchison counties have agreed to provide more funding in 2017.

Sam Henderson, Planning & Zoning Director requested an executive session for matters of non-elected personnel. Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel with Linda and Sam present to facilitate the discussion until 2:10 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:00 p.m. Present during the session were Sam Linda and the Board. The Board reconvened at 2:10 p.m. The chairman announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:20 p.m. Wayne seconded. All voted in favor of the motion. The Board recessed at 2:10 p.m. Present during the session was the Board. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on August 1, 2016.