

March 29, 2010

The Jefferson County Board of Commissioners convened in regular session on Monday, March 29 at 1:00 p.m. Present were Commissioners Richard Malm, Lynn Luck and Roy Dunnaway, Jan Hayes, County Counselor and County Clerk, Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A notice to the township board for a beer license was signed. Travel requests were signed for the Planning & Zoning office. Lynn moved that the minutes of March 22, 2010 be approved as presented. Richard seconded. All voted in favor of the motion. Richard moved that Resolutions 2010-008, 2010-009, 2010-010 & 2010-011 be adopted transferring funds from the 2009 budgets to the Equipment Reserve, Ambulance Capital Outlay, Noxious Weed Capital Outlay and Special Road and Bridge Machinery funds. Lynn seconded. All voted in favor of the motion. The funds being transferred are the result of unexpended budget authority and/or non-tax revenue received in excess of what was budgeted for 2009. Richard moved that Resolution 2010-006 moving funds from Equipment Reserve-Health to the Health Fund be approved. Lynn seconded. All voted in favor of the motion. Richard moved that Chris Schmeissner, GIS/IT Director be appointed to the Safety Committee as the courthouse representative. Lynn seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge met with the Board. The Board signed a utility easement. Francis reported that "Bridge Out" signs have been posted as was requested at last week's meeting (for the bridge project on Little Slough). The sign crew is putting up signs prohibiting commercial traffic on roads that are not intended to be routes to the landfill. Bi-annual bridge inspections have been completed. Reports were presented to the Board for review. (The report is on file at the Road and Bridge office.)

Eloise Tichenor, Planning & Zoning met with the Board. Lynn moved that Resolution 2010-005 revising the fee schedule for Planning & Zoning as was discussed in previous meetings be adopted. Richard seconded. All voted in favor of the motion.

Peter Armesto, Kansas Corporation Commission and David Key, Meadowlark Extension District #7 Director met with the Board regarding a Facility Conservation Improvement Plan (FCIP) sponsored by Kansas State University Extension Service for energy audits of facilities. Peter discussed the program and its benefits. David discussed his experience with use of the program in Nemaha County. Osage County just completed their project in 2008 in rehabbing the courthouse. USD 343 & USD 339 in Jefferson County are also participating in the program. To start the project the County would have to select companies to come in and do the preliminary energy audit for the facilities at no charge to the County. After that point a single vendor would need to be selected to proceed. The Board indicated by consensus that the County should proceed with the preliminary energy audit for the facilities.

Jason Wohlmuth and Al Henkel, Big Iron Auction Company met with the Board. The company sells farm equipment, construction equipment and other equipment on their on-line auction site. There is no buyer's premium for the use of their site. The site has 28,000 visitors per day. They also send out 20,000 flyers to customers. The company charges 7-11% commission depending on the dollar amount of the sale and the number of items.

Kathy Wagner, Appraiser met with the Board. Lynn moved that the Board go into executive session to discuss matters of non-elected personnel to discuss terms of a contract until 2:35 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 2:28 p.m. Present during the session were Jan, Kathy and the Board. The Board reconvened at 2:35 p.m. The chairman announced that no binding action was taken during executive session.

James Tweed, Ambulance Director met with the Board. Lynn moved that the Board go into executive session to discuss matters of real estate acquisition until 2:50 p.m. Richard seconded. All voted in favor of the motion. The Board recessed at 2:40 p.m. Present during the session were Jan, James and the Board. The Board reconvened at 2:50 p.m. The chairman announced that no binding action was taken during executive session.

Linda Buttron, County Clerk met with the Board. Richard moved that the Board go into executive session to discuss matters of non-elected personnel to discuss an issue with an employee's benefit plan until 3:10 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:55 p.m. Present during the session were Jan, Linda and the Board. The Board reconvened at 3:10 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board go into executive session to discuss matters of non-elected personnel (to prepare annual evaluations) until 3:40 p.m. Lynn seconded. All voted in favor of the motion. Present during the session was the Board. The Board recessed at 3:15 p.m. The Board reconvened at 3:40 p.m. The chairman announced that no binding action was taken during executive session.

Linda reported that the Safety Committee is recommending that the County offer defensive driving training for employees. They further suggested that the training be mandatory for all employees whose job responsibilities include driving a county vehicle. The insurance company (KWORCC) has offered to conduct the classes free of charge on April 9 & 13th. Departments who cannot attend on those days can schedule another time for the training. Employees who complete the class receive a certificate which can be used to obtain a discount on vehicle insurance. The Commissioners agreed to the recommendation.

The Board agreed to meet in executive session prior to the regular session next Monday, (April 5th) for the purpose of conducting interviews for position of County Appraiser.

There being no further business to come before the Board they adjourned to meet on Monday April 5th.