

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, October 8 at 1:00 p.m. Present were Commissioners Richard Malm, Lynn Luck, Wayne Ledbetter and County Clerk Linda M Buttron.

Wayne moved that the minutes of October 1, 2018 be approved as presented. Lynn seconded. All voted in favor of the motion. Vouchers were reviewed and signed by the Counselor and the Board. The Board signed a travel request for the GIS Department. Lynn moved that the Board proclaim October as Domestic Violence Awareness Month. Wayne seconded. All voted in favor of the motion.

Crystal VanHoutan, Health Department Director met with the Board. Crystal discussed Hilldale Sewer District #3 and Westshore Estates Sewer #12. KDHE ordered a engineering study on the lagoons shared by the districts. The findings have been provided to the Health Department. Cost of the work recommended for Phase 1 totals \$34,900. Wayne moved that the Amendment to Owner-Engineer Agreement, Amendment No. 1 be approved and the contract signed. Lynn seconded. All voted in favor of the motion. She also presented the first amendment to the agreement for Hickory Acres Sewer District #5 for additional work to be done. Wayne moved that Resolution 2018-015 be approved regarding the amended agreement. Lynn seconded. All voted in favor of the motion. The chair signed the resolution. She announced that the Taste of Elegance event will be held this weekend in Perry.

Dustin Parks, Planning & Zoning Director met with the Board. Dustin presented a flow chart regarding the recommended changes in process for issuing building permits. He also presented quarterly statistics for building permits.

Bill Noll, Public Works Director met with the Board. Bill presented the Jefferson County and Watershed Land Trust Blanket Mitigation In Lieu Fee Memorandum of Understanding for consideration. Richard moved that the MOU be signed. Lynn seconded. All voted in favor of the motion. He discussed acceptance of proposals for construction of the structure noted in the MOU. Husker Steel and Norfolk bid \$116,312 and \$23,970 for the project. He asked the Board to consider an agreement for Project 106-C-4790-02 through KDOT's local road safety plan. Richard moved that the Board approve Project 106-C-4790-02. Wayne seconded. All voted in favor of the motion. Crew work was discussed.

Dustin presented a special event permit application for consideration. The application was for SP2018-016 for a flea market in the rural Valley Falls area. Richard moved that the application be approved. Lynn seconded. All voted in favor of the motion.

Sherry Seifert and Linda Gantz met with the Board regarding the 4-H Ambassadors. They would like to proclaim the October 7th – 13th as National 4-H week in Jefferson County. Richard moved that October 7th – 13th be proclaimed as National 4-H week in Jefferson County. Lynn seconded. All voted in favor of the motion.

Doris Elrod met with the Board. Her neighborhood has formed a neighborhood watch group. She discussed the impact to local residents of the ATV run held August 25th in their neighborhood. There are 50 families in the area. There were 500 riders in the event this year. She stated that is was very disruptive to the community and presented a safety issue. They would like to see more control of the event. She presented a petition signed by 37 residents of the community.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel (evaluation) until 2:00 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:47 p.m. Present during the session were Appraiser Janet Allen and the Board. The Board reconvened at 2:00 p.m. The chair announced that no binding action was taken during executive session.

There will be no meeting next week as the Commissioners will be attending the Kansas Association of Counties conference in Kansas City next Monday.

There being no further business to come before the Board they adjourned to meet in regular session on October 22, 2018.