

## **UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, November 25th at 1:00 p.m. Present were Commissioners Wayne Ledbetter, Lynn Luck and Richard Malm. Also present was Ryan Kriegshauser, Assistant County Counselor and County Clerk Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Lynn moved that the minutes of November 18<sup>th</sup> be approved as presented. Richard seconded. All voted in favor of the motion.

Chris Schmeissner, GIS/IT Director met with the Board. Chris discussed a task assigned to him by the Commissioners regarding an employee satisfaction survey that was distributed recently with twenty-seven questions. The survey has a deadline of December 10<sup>th</sup> for submission. To date 68 surveys have been received.

Bill Noll, Public Works Director met with the Board. Bill briefly discussed a Friday meeting with representatives of the company transporting large power line poles through the County. Other road issues were discussed.

Ben Kramer, Kramer Engineering met with the Board regarding the Hickory Acres Sewer #5 project. Ben recommended that the bid of J & N Utilities, Inc. be accepted for the project. Wayne moved that the Board submit the paperwork to KDHE approving the contract and a notice of award to the contractor once KDHE has approved the contract and that Wayne be allowed to sign further paperwork. Richard seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director met with the Board. Dustin stated that they are still down a seat on the Planning Commission. A recent applicant for the Board will be invited to reapply. Dustin presented Case 2019-05 a request by Scott Sayles to consider a conditional use permit for a Retreat and Event Center with a Bed and Breakfast at 9736 Westlake road.

Conditions:

- a. Non overnight events will conclude by 9:00 pm on weekdays and 12:00 am on weekends.
- b. A to scale site plan will be filed detailing the locations to be used for the proposed use within 60 days of an approval resolution being printed in the County newspaper.
- c. Amplified sound shall be directed away from the neighboring properties.
- d. There shall be a maximum of 8 RV pads and a maximum of 14 days occupancy in either RV's or cabins.
- e. A gravel parking lot capable of sustaining at least 100 vehicles shall be required with a grass parking lot for overflow.

- f. A time line for implementation of phases shall be submitted in writing, to the zoning office within 60 days of an approval resolution printed in the County newspaper of record.
- g. Any Fireworks displays shall be limited to the time period of three (3) days prior to and three (3) days after the July 4 holiday unless approved by special event permit.
- h. A Jefferson County health Department approved waste water plan of action for each phase shall be submitted to our office prior to the start of each phase.
- i. Any improvements deemed necessary by the Jefferson County Health Department shall be completed at the property owner's expense.

Wayne moved that the Board approve CU2019/05 with the recommendations of the Planning Commission and an amendment to item "d" limiting the occupancy of the RV's and cabins. Richard seconded. All voted in favor of the motion. The applicants were present for the discussion.

There being no further business to come before the Board they adjourned to meet in regular session on December 2, 2019.