

MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday July 29th at 1:00 p.m. Present were Commissioners, Richard Malm, Wayne Ledbetter, Lynn Luck, Josh Ney, County Counselor and County Clerk, Linda M. Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Linda Buttron was designated as the voting delegate for the KWORCC annual meeting. Richard Malm was designated as the alternate voting delegate. A letter was signed designating Mike Baxter as the "County Exercise Program Manager" for the Kansas Department of Emergency Management. Lynn moved that the minutes of July 22nd be approved as presented. Wayne seconded. All voted in favor of the motion.

Sheriff Jeff Herrig met with the Board to discuss the department's 2014 budget request. The Board asked about the increase requested in his proposal. He reported that he added one deputy position for the upcoming year which also requires equipment and a vehicle. He also budgeted for two cars. He stated that if necessary the vehicles could be purchased from Equipment Reserve instead of his operating budget. Other issues were reviewed.

Francis Hubbard, Road and Bridge met with the Board. The Board signed right of way permits for utility companies. He discussed a recent traffic count on a low volume road (Kiowa road between the bridge and US 24).

Mike Baxter, Emergency Management Director met with the Board. Mike presented documents from First State Bank & Trust for a lease purchase agreement for the purchase of a 2014 Chevy Silverado truck for the department. He stated that legal has reviewed the document. Wayne moved that the lease agreement and commercial security agreement be approved and signed for the lease purchase of a new Emergency Management vehicle. Lynn seconded. All voted in favor of the motion and the documents were signed.

Jason Belveal, County Attorney met with the Board. Jason reported that an assistant County attorney recently left for a position in the Secretary of State's office. He has advertised for the position and will also be replacing the administrative assistant position discontinued last year due to budget cuts. He stated that his 2014 budget request is the same as in 2014 and should cover the cost of the positions.

Bill Noll, Planning & Zoning Director met with the Board. The Board signed a conditional use permit approved as a previous meeting. Bill discussed his inspection of the cleanup of lots at Lakeside Village.

Francis Hubbard, Road and Bridge met with the Board to discuss his 2014 budget request. The Board asked about the increase in his 2014 request. He indicated that the biggest increase is in bridge rehabilitation costs for BSN#24. He also budgeted more in equipment repairs due to the age of the vehicles and other equipment. The Board addressed other questions on the request.

Elizabeth Hill, Ozawkie met with the Board to discuss whether or not the County would consider reopening 2/10th of a mile on Quail Hill Drive north from the point where the current county maintenance ends. She stated that she met with the Commission in April 2004 regarding the same stretch of road. Francis Hubbard presented the Board with the history of the stretch of road in question. The Board asked Francis to get a current traffic count on the road.

A public hearing was held on the vacation of a utility easement and subdivision plat for Lowe's Estates Parcel 3 of Lot 1. No public comment was heard. Richard moved that the easement and subdivision plat be vacated. Lynn seconded. All voted in favor of the motion.

Beth Brown, Health Department Administrator met with the Board. Richard moved that the nursing contract with Grace Christian School be signed. Wayne seconded. All voted in favor of the motion.

Lisa Toyne, Blue Cross Blue Shield met with the Board along with Beth Brown. Lisa discussed Employee Wellness programs sponsored by Blue Cross Blue Shield. Many of the programs are at no cost to the County and are part of the administrative services provided by Blue Cross Blue Shield. Beth asked for permission to form an employee wellness committee headed by the Health Department to discuss options for creating a plan. She discussed ideas for programs.

Richard was designated as the Kansas Association of Counties voting delegate for the annual meeting in October. Wayne was designated as the alternate delegate.

Various budget requests were discussed including Economic Development.

There being no further business to come before the Board they adjourned to meet in regular session on August 5th, 2013.