

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday, February 4th at 1:00 p.m. Present were Commissioners Richard Malm, Wayne Ledbetter, Lynn Luck, County Counselor Josh Ney (arrived at 1:45 p.m.) and County Clerk Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. A notice to the township board for a beer license was signed by the chair. Lynn moved that the minutes of January 28th be approved as presented. Richard seconded. All voted in favor of the motion.

Dustin Parks, Planning & Zoning Director asked if the Board would give him consensus approval to put together a Request for Qualifications for updating the comprehensive plan. The Board agreed to the request by consensus.

Bill Noll, Public Works Director met with the Board. The Board signed right of way permits for utility companies. Bill reported on a reported problem with a grader operator grading ditches today. He also reported that crews are graveling the roads. Bill discussed equipment needs provided to the Board back in November. He asked for permission to purchase a broom to replace what we currently have. The price will be \$57,236 from Berry Tractor to be purchased under the sole source provision of the purchasing policy. The Board agreed to the purchase by consensus. He has received government contract proposals for dump trucks and will be presenting them to the Board next week for consideration. Auxiliary Services is finishing up the offices downstairs. He also reported that several other offices requested that their offices be painted. The bid for the work is \$1,300 from Gabriel Herschberger. The work is expected to be done on the President's Day weekend. Bill discussed work on the courthouse railings. The vendor has been here to start the project but has not come back to finish it. He will be discussing the vendor's contract with Josh Ney, County Counselor. He presented and reviewed reports to the Board regarding department statistics.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel (evaluation) until 1:50 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:40 p.m. present during the session were Pam Anderson, Economic Development Director and the Board. The Board reconvened at 1:50 p.m. The chair announced that no binding action was taken during executive session.

Josh discussed legal issues with the Board.

There being no further business to come before the Board they adjourned to meet in regular session on February 11, 2019.