

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners met in regular session on February 22, 2022. Present were Commissioners Lynn Luck, Richard Malm, David Christy and County Clerk, Linda M Buttron. Counselor Josh Ney was absent.

Vouchers were reviewed and approved by the Board. A payroll change form was signed for the Community Development Director. Lynn moved that the minutes of February 14th be approved as presented. Richard seconded. Richard and Lynn voted in favor of the motion. David abstained as he was not present at the February 14th meeting. Motion carried.

Crystal VanHoutan, Health Department Administrator met with the Board. Crystal updated the Board on COVID statistics. Jefferson County's total case count is 4,711. There have been 46 new cases in last 14 days. Hospitalizations are at 15 and deaths are at 58. Jefferson County's % Positivity is at 9.32%. The numbers are trending down from the last report.

Ben Domann, Public Works Director met with the Board. Ben presented information on graders for consideration. Foley Equipment (Caterpillar dealer) does not have any equipment available that meets our specifications until mid-year of 2023. John Deere has offered to buy our two oldest graders for \$120,000 and \$130,000. John Deere has quoted \$350,222 each for two new JD 672-GP graders. Ben discussed the expected price increase on March 24. The County will save \$28,000 by purchasing the graders now before the price increase goes into effect. The graders are expected to be delivered in June. David moved that the County proceed with purchase of the John Deere road graders. Richard seconded. All voted in favor of the motion.

Richard moved that changes to the employee handbook (policies #301 and #316) regarding clarification that health, dental and vision insurance are eligible for COBRA coverage, be approved. Lynn seconded. All voted in favor of the motion.

Crystal VanHoutan, Health Department Administrator asked for an executive session. Richard moved that the Board recess into executive session to discuss

matters of non-elected personnel with regard to employee recruitment and retention until 1:23 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:14 p.m. Present during the session were Crystal and the Board. The Board reconvened at 1:23 p.m. The Chair announced that no binding action was taken during executive session.

Lynn moved that the Board recess into executive session to discuss matters of non-elected personnel with regard to employee recruitment and retention until 1:26 p.m. David seconded. All voted in favor of the motion. The Board recessed at 1:23 p.m. Present during the session was the Board. The Board reconvened at 1:26 p.m. The chair announced that no binding action was taken during executive session.

Upon recommendation of the Rural Township Board, Lynn moved that Caitlyn Midyett be appointed as the Rural Township Clerk to fill the unexpired term of Janet Hoover. David seconded. All voted in favor of the motion.

There being no further business to come before the Board they adjourned to meet in regular session on February 28, 2022.