

**UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS**

*\*Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point, it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

May 10, 2021

The Jefferson County Commissioners met in regular session on Monday May 10, 2021. Present were Commissioners Lynn Luck, Richard Malm, David Christy, County Clerk Linda Buttron .and Josh Ney, County Counselor.

Vouchers were reviewed and approved by the Counselor and the Board. David moved that the minutes of May 3 be approved as presented. Lynn seconded. All voted in favor of the motion.

Public Works Director Ben Domann met with the Board. He reported that Union Pacific railroad will be asking that Barton road south of 24 Highway be closed for maintenance on the approach to the railroad crossing. The closure would only last for one day. Road crews are doing overlay on south Ferguson road. Ben will meet with the Engineering firm tomorrow for a field check on the plans for Ferguson Slough work (acceleration and deceleration lanes) coming up next year.

Kelly Woodward met with the Board. She discussed a memorandum of understanding (MOU) received from the Army Corp of Engineers regarding an off-lease dog trail on the Delaware Marsh. The Corp of Engineers would like Jefferson County to maintain the road from the spillway and the parking lots. The Corp of Engineers would maintain the rest of the trail. Kelly will give copies of the document to involved department heads and get their input before bringing it back to the Board for consideration of the MOU. She provided packets for the zoning cases coming up at next week's meeting.

**Executive Sessions**

Ben Domann requested an executive session to discuss matters of non-elected personnel with regard to employee recruitment and retention Richard moved that the Board recess into executive session until 1:15 p.m. to discuss matters of employee recruitment and retention with Ben & Sheriff Jeff Herrig present for the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:10 P.M. Present during the session were Ben, Jeff and the Board. The Board reconvened at 1:15 p.m. The chair announced that no binding action was taken during executive session.

Health Department Administrator Crystal VanHoutan requested an executive session to discuss matters of employee recruitment and retention and to discuss Crystal's annual evaluation. Richard moved that the Board recess into executive session to discuss matters of non- elected personnel regarding employee recruitment and retention and to conduct Crystal's annual evaluation until 1:30 p.m. David seconded. All voted in favor of the motion. The Board recessed at 1:17 p.m. Present during the session were Crystal and the Board. The Board reconvened at 1:30 p.m. The chair announced that no binding action was taken during executive session.

Richard moved that the Board recess into executive session to discuss matters of non-elected personnel with regard to Chief Information Officer Chris Schmeissner's annual evaluation. David seconded. All voted in favor of the motion. The Board recessed at 1:31 p.m. Present during the session were Chris and the Board. The Board reconvened at 1:35 p.m. The chair announced that no binding action was taken during executive session.

Treasurer Lisa Buerman asked for an executive session. Richard moved that the Board recess into executive session to discuss matters of attorney client privilege regarding pending litigation with County Counselor Josh Ney, Sheriff Jeff Herrig and Treasurer Lisa Buerman present to facilitate the discussion until 2:00 p.m. David seconded. All voted in favor of the motion. The Board recessed at 1:40 p.m. Present during the session were County Counselor Josh Ney, Sheriff Jeff Herrig, County Treasurer Lisa Buerman and the Board. The Board reconvened at 2:00 p.m. The chair announced that the session would be extended for 15 more minutes until 2:15 p.m. with the same parties present. The Board reconvened at 2:30 p.m. The chair announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on May 17, 2021.