

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

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May 24, 2021

The Jefferson County Commissioners met in regular session on Monday May 24, 2021. Present were Commissioners Lynn Luck, Richard Malm, David Christy and County Clerk Linda Buttron. Josh Ney Counselor was also present.

Vouchers were reviewed and approved by the Counselor and the Board. David moved that the minutes of May 17, 2021 be approved as presented. Lynn seconded. All voted in favor of the motion.

Crystal VanHoutan, Health Department Administrator met with the Board. Crystal gave a COVID update. Jefferson County has 1,741 cases, 73 hospitalizations and 36 deaths. In the past 10 days (from May 14-24) there have been 6 positive cases. Jefferson County's percent positivity for May 9 and May 16 of 3.29%. There are 14 cases of variants of concern. The County has given 7,530 doses of vaccine, 3,588 first doses and 3,532 second doses of Moderna vaccine. They have given 416 J & J vaccines. She reported that the department will hold a teenage shot clinic on June 9th. The clinic will be a drive through clinic at the Sheriff's annex. It will run from 6-8 p.m. Pfizer vaccine will be given. School nursing contracts for USD 339, USD 338 and Keystone were presented for consideration. Lynn moved that the Board approve the contracts as presented. David seconded. All voted in favor of the motion.

Treasurer Lisa Buerman met with the Board. Lisa presented sealed bids for opening. Lindsay Billinger bid \$300 each for Lots 20,21 & 22 Block I, Westshore Estates. Richard moved that the bid be accepted as presented. David seconded. All voted in favor of the motion.

Appraiser Janet Allen discussed 2021 value certification with the Board. For 2021 the Jefferson County real property will see an overall increase in appraised valuation of 5.3%. Personal property will increase 4.6%. There were 83 real estate informal hearings held this year. There was \$14,539,990 in new construction and \$803,650 in remodeling and renovation value.

Richard moved that Resolution 2021-012 be approved vacating a portion of a road and utility easement heard last week. Lynn seconded. All voted in favor of the motion.

Chief Information Officer Chris Schmeissner requested an executive session to discuss matters of security with Crystal VanHoutan present to facilitate the discussion. Richard moved that the Board recess into executive session until 1:30 pm to discuss matters of security with Crystal and Chris present to facilitate the discussion. Lynn seconded. All voted in favor. The Board recessed at 1:15 p.m. Present during the session were Chris, Crystal and the Board. The Board reconvened at 1:30 p.m. The chair announced that no binding action was taken during executive session.

Keith Rickard, The Guidance Center met with the Board. Keith reviewed the 2022 request for funding from the County. They are asking for a 5% increase in funding for 2022 in the amount of \$82,392. The Guidance Center is also wanting to start a crisis stabilization center in this region. He is working with Leavenworth County to lease space in the Cushing Hospital building. He is asking that Jefferson County contribute additional funding in the amount of \$34,039 to operate the crisis stabilization center.

Patricia Dick and Joy Mestagh (realtor) met with the Board. Patricia asked the Board to consider taking over a portion of road (as an “unmaintained road”) referred to as South Cedar Street south of the City of Perry. She would like to sell the property and it is out of compliance with zoning regulations. The access to the property is a private drive and there is no road frontage. She would like to get the property compliant. The Board asked Josh about the county’s liability with regard to creating an “unmaintained road”. Josh suggested that the Board waive road frontage requirements for this property. Community Development Director Kelly Woodward was present for the discussion. Kelly suggested that because the lot was split in 2018 without compliance with the County Subdivision Regulations, the property owner's only potential route to compliance is the following process per the Subdivision Regulations: Hire a surveyor to create the plat documents, including the plan for the travel easement meeting the applicable access requirements, and request for any applicable rule exceptions. This may also include addressing any floodplain requirements for construction of a roadway within the floodplain. Schedule a pre-application meeting with the Director once the preliminary documents are prepared. Apply for the rezoning and plat including travel easement and potential rule exceptions. To expedite the process, Josh suggested that the Board publish notice and hold a hearing and then a plat would be created by a surveyor.

Jeff Holloway, Valley Falls met with the Board to discuss a previous request to vacate a portion of Washington street in Dunavant. Jeff previously met with the Board in January and October of 2020 requesting the vacation. Josh will publish the request for a public hearing. Richard moved that a hearing be held on July 12th to vacate that part of Washington street in Dunavant from 5th street south to the southwestern border of Dunavant. David seconded. All voted in favor of the motion.

There will be no meeting next week due to the Memorial Day holiday.

There being no further business to come before the Board they adjourned to meet in regular session on June 7, 2021.