

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

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The Jefferson County Board of Commissioners convened in regular session on Monday March 24 at 1:00 p.m. Present were Commissioners, Richard Malm, Lynn Luck & Wayne Ledbetter, Josh Ney, County Counselor and County Clerk, Linda M Buttron.

Vouchers were reviewed and approved by the Counselor and the Board. Shared sick leave donations and requests were signed. Wayne moved that the minutes of March 17, 2014 be approved as presented. Lynn seconded. All voted in favor of the motion.

Tanya Erichsen, Appraiser met with the Board. She updated the Board on appeals of value for 2014.

Mary Underwood, Treasurer asked the Board to approve the application of an accounts payable check to unpaid taxes, (under the authority of KSA 79-2001 and 79-2012). Richard moved that money due to a vendor for accounts payable be applied to the delinquent personal property tax of the vendor. Lynn seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Administrator updated the Board on the "CRS" Application of the County.

Isaac Jaap, Oskaloosa presented a proposal to the Board for placing an ATM machine in the courthouse The Board will have legal review the proposal.

Bill Noll, Public Works Administrator met with the Board. Bill discussed a project doing a repair to Lecompton Road from US-24 Highway to the railroad crossing using set aside funds from MCM Sand Plant. He presented two proposals for repair, one with a standard mill and a two inch overlay (\$85,702) and one with Mirifi" Pavement Fabric and a two inch overlay (\$110,694). Moni El-Assar from BG Consultants was present to present two applications for "off systems" grant applications for replacement of two bridges. Lynn moved that the Board approve an application for Local Off-System Bridge Program for FFY 2016 for two bridges, (Federal ID-000441043203809, 00441043503805). Wayne seconded. All voted in favor of the motion

Reverend Rick Burcham, Perry met with the Board regarding Restoration Ministry's use of a property in the Williamstown area. He stated that the property in question will not

be a half way house as was described in the Commissioners' agenda. He reviewed the program to be offered at the residence and provided examples and information of similar program operating in other counties. He asked that the Planning & Zoning Commission and the Board of Commissioners leave the property zoned as a single family residence with a guest house. The Board asked questions of Reverend Burcham. Josh reviewed legal information about homes such as is being proposed by Restoration Ministry. Planning & Zoning Administrator Sam Henderson addressed the zoning regulations with regard to a guest house on a property with a primary residence. Residents of the area spoke with regard to the proposal. The Board asked Reverend Burcham to return in two weeks with a written plan of his proposed use of the property.

A discussion regarding the Warrior Dash event scheduled to be held April 26th at a property in Sarcoxie Township was discussed. Several Department Heads were present for the discussion including: Beth Brown, Jeff Herrig, Sam Henderson, Bill Noll, Mike Baxter, James Tweed and Susan Newell. Mary Cronemeyer, property owner was also present. Present from Red Frog Events were Emma Haley Julie Diaz and Adam Scull-Events Medical Staffing Solutions. Richard asked why plans were not presented before today. Emma stated that a 3-4 month time frame normally works for events of this type. Wayne asked about community sizes in previous events and questions regarding emergency management, medical staffing and expected attendance for participants and spectators. Bill Noll discussed information provided with regard to the impact to County roads in the area. He stated that there is currently not an agreement in place for possible damage to the roads. In the worst case scenario roadway repair could run between \$55,000 -\$65,000. He also stated concerns about traffic backing for several miles. Beth Brown addressed sanitation issues for the event. She is recommending that the numbers provided by KDHE for restrooms, handicapped restrooms, drinking water and hand washing stations be used for the event. The group commented on the concerns of the department heads. Jeff reported that he understands they are willing to pay any extra costs his staff will incur for the event. It is also his understanding that a security firm from Ottawa has been contracted for security inside the event. Mike Baxter questioned the group with regard to a severe weather plan and how emergency responders will be able to access the event property as well as other properties in the area with the traffic flow plan as presented today. Adam stated that they have a lightning detector in the first aid tent and monitor Accu-Weather for information as well as the National Weather Service. (Jay Alexander, Sarcoxie Township Fire Chief was present at the beginning of the meeting but had to leave due to illness) Josh discussed legal issues regarding contracts and performance bond requirements. The Board directed the group from Red Frog Events to meet with Department Heads to iron out questions and details.

Earl Stevens, Jefferson County Fire District #11 Board of Trustees member met with the Board. Earl discussed the letter sent to the Board last week regarding auditing of the finances of the district. He discussed money borrowed from the Fireman's Relief Association to purchase an ambulance. They will be pulling money from the fire side of

the budget to pay back the loan and interest to the Fireman's Relief Fund today. He discussed the request for an audit for the district. They tried to audit the books back in 2010 but the audit was stopped when the audit cost reached a point that was unaffordable for the district, (the increased cost due to lack of information provided to the auditor). He also asked for clarification that the letter intended that all funds are to be reported and audited including the Firemen's Relief Fund as well as the "Firemans Club" fund, Mae Lynn Trust Fund and Memorial Fund. The Board clarified that all funds are to be audited and reported. He asked that the time frame suggested for the audit be extended to allow for the fact that CPA firms are busy with tax preparation. The Board agreed that a deadline of May 1, 2014 be set for selecting an auditor and providing financial documents to the Board.

Earl discussed a low water crossing located on 158th rd near South Cedar Creek west of Valley Falls. The "I" beams that were placed on the low water crossing were cut and removed by thieves this winter. He also discussed the intersection at 142nd where a multiple fatality accident occurred a few years ago. A similar intersection exists at North Cedar road north of 178th where cedar trees line the roadside. He stated that the trees need to be cut back or a stop sign placed at the intersection. The Board stated that they would inform Road and Bridge of the issues.

Beth Brown asked for an executive session to discuss non-elected personnel. Richard moved that the Board recess into executive session to discuss matters of non-elected personnel until 4:00 p.m. with Linda and Josh invited to stay to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 3:50 p.m. The Board reconvened at 4:00 p.m. The chairman announced that no binding action was taken during executive session.

Josh Ney asked for an executive session to discuss matters of attorney client privilege. Richard moved that the Board go into executive session to discuss matters of attorney client privilege until 4:05 p.m. with Sheriff Jeff Herrig & Linda invited to stay to facilitate the discussion. The Board recessed at 4:00 p.m. The Board reconvened at 4:05 p.m. The chairman announced that no binding action was taken during executive session.

Lynn moved that the Board go into executive session to discuss matters of non-elected personnel until 4:25 p.m. with Linda, Josh and Bill invited to facilitate the discussion. Wayne seconded. All voted in favor of the motion. The Board recessed at 4:15 p.m. The Board reconvened at 4:25 p.m. The chairman announced that no binding action was taken executive session.

The group from Red Frog Events returned the Board with the department heads involved in the earlier discussion. Contracts and agreements have been drafted by their legal counsel and forwarded to the County Counselor for review. The weather emergency plan has been agreed to by Mike Baxter. Emma asked that the county agree to lower the recommendations of KDHE regarding portable toilets with hand sanitizing

units in them. The traffic route has been agreed to with traffic to be stopped in case of the need for fire or ambulance to travel the route. The parking will be updated on the maps and paper form presented. A contract for damage to the roads has been forwarded to Josh. The Board will take final action after legal review of all documents by Josh.

There being no further business to come before the Board they adjourned to meet in regular session on March 31, 2014.