

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday March 30th at 1:00 p.m. Present were Commissioners Richard Malm, Wayne Ledbetter, Lynn Luck, Linda M Buttron, County Clerk and County Counselor Josh Ney.

Vouchers were reviewed and approved by the Counselor and the Board. The chairman signed a Notice to the Township Board for renewal of a cereal malt beverage license. Lynn moved that the minutes of March 23rd be approved as presented. Wayne seconded. All voted in favor of the motion. A travel request was signed for Planning & Zoning.

Mike Baxter, Emergency Management Director met with the Board regarding declaration of an open burning ban for the County. He asked for authority to institute a 24-hr ban on red flag days or when dry conditions exist. Richard moved that Emergency Management Director be given authority to issue a 24-hr burn ban to be reviewed on a daily basis this week with Commission review next Monday. Lynn seconded. All voted in favor of the motion.

Sam Henderson, Planning & Zoning Director met with the Board. Sam discussed replacing and amending the resolutions 2012-015 & 2012-016 to say that a building permit cannot be issued unless "all real estate and personal property taxes" in Jefferson County are paid. Lynn moved that Resolution 2015-006 for fees for the administration of the subdivision regulations be approved (replacing 2012-015). Wayne seconded. All voted in favor of the motion. Wayne moved that Resolution 2015-010 regarding certain fees for the administration of zoning regulations (replacing 2012-016) be approved. Lynn seconded. All voted in favor of the motion.

Treasurer Mary Underwood met with the Board to ask that a property be advertised for sale in Hickory Hills section of Lakeside Village. Lynn moved that Lots 465 & 435 in Hickory Hills Section of Lakeside Village be advertised for sale with a minimum bid set of \$300 per lot. Wayne seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill asked that the County take 15-20 minutes to visit the GIS/IT building before the roof is replaced. Road issues were discussed. As was requested last week, Bill reported that the proposal for building a fence between the County property and the Taylor property included ten 14" corner posts, one 8" line post every fifteen feet with four steel posts between each line post and five strands of wire.

Resolutions transferring 2014 money to various equipment funds and the capital improvement fund were considered. Richard moved that Resolution 2015-007 transferring funds from Ambulance to Ambulance Capital Outlay in the amount of \$108,700 be approved. Wayne seconded. All voted in favor of the motion. Richard moved that Resolution 2015-008 transferring funds from various funds and departments to Equipment Reserve in a total of \$361,476 be approved. Lynn seconded. All voted in favor of the motion. Richard moved that Resolution 2015-005-transferring funds from Road & Bridge to Special Road & Bridge Machinery in the amount of \$285,000 be approved. Wayne seconded. All voted in favor of the motion. Richard moved that Resolution 2015-009 transferring funds from various funds and departments to the Jefferson County Capital Improvement Fund in a total amount of \$275,458 be approved. Lynn seconded. All voted in favor of the motion.

Richard moved that a proclamation be signed designating April as Fair Housing month in Jefferson County. Wayne seconded. All voted in favor of the motion.

William Spann, Perry met with the Board. He reported receiving a letter from Planning & Zoning stating that his 2013 conditional use permit expired in April 2014. He requested a one-year extension to the CUP that was issued in April 2013. He stated that he was unaware that there was a one-year time limit to start construction. Sam Henderson discussed the letter that was sent and a review done at the site in November. The extension would be an "after the fact" extension to April 22, 2015. Because a State of Kansas license for operation of a bakery was granted in November 2014, he would be able to continue that part of the permit. Wayne asked Mr. Spann what the obstacles were to starting the projects over the last two years. Mr. Spann again stated that he didn't know there was an expiration period. Sam indicated that Mr. Spann could go back to the Planning Commission and request an amendment to his original conditional use permit and include a phase-in plan for the project or commence construction on the project by April 22, 2015. Wayne moved that the Board grant an extension for CU2012/06 from April 22, 2014 through April 22, 2015.

Richard moved that the Board recess into executive session for reasons of security to view the foundation walls in GIS/IT building, the meeting to be in executive session due to the secure nature of the server room in the building (matter of security), the session to last until 2:30 p.m. The Board recessed at 2:05 p.m. Bill Noll & Josh Ney were present to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board reconvened at 2:30 p.m. The chairman announced that no binding action was taken during executive session.

Steve Moring, Oskaloosa met with the Board to discuss burning prairie grass on his property. He got permission to burn last Friday but was unable to start the fire. He tried to burn this morning and was frustrated when his request was refused due to the burning ban. Mike Baxter explained why the burning ban had been issued.

There being no further business to come before the Board they adjourned to meet in regular session on April 6th, 2015.