

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday May 4th at 1:00 p.m. Present were Commissioners Richard Malm, Wayne Ledbetter, Lynn Luck, Linda M Buttron, County Clerk and County Counselor Josh Ney.

Wayne moved that the minutes of April 27th be approved as presented. Lynn seconded. All voted in favor of the motion. Vouchers were reviewed and approved by the Counselor and the Board.

Chris Schmeissner, GIS/IT Director met with the Board. He reminded the Board of a request made some time ago for additional Emergency Management staff to provide a relief for Director Mike Baxter. An opportunity has presented itself to staff that position with a person who would perform 30-35% of their time in GIS mapping and the remainder in supporting Emergency Management. This would fill GIS mapping needs of the Sheriff, Emergency Management, Ambulance and Fire Districts that were left without someone to do them when an employee transferred from 911 Communications to Road and Bridge in 2014. The position would be an entry level position that could be trained internally. Chris said that 911 Director Susan Newell has allocated some of her 2015 budget to help fund the position. Wayne moved that the position in Emergency Management be approved with the position to use approximately 30-35% of it's time to perform GIS functions and the remainder as support for Emergency Management work. Lynn seconded. All voted in favor of the motion.

Bill Noll, Public Works Director met with the Board. Bill discussed projects starting in Road and Bridge. Work has been done on Washington Road Hill in Sarcoxie Township. He also discussed chip and seal work on roads near the USD 340 school property in Meriden. He would like to include small sections of city streets around the school property to cut down on dust and mud. The Board indicated that if the city is willing they would agree to the work. Bill asked how he should handle negotiation for right of way easements for county road projects. The Board indicated they had no knowledge of a policy regarding the issue and that he should negotiate with property owners regarding any needs. Crack sealing and patching projects were reviewed. Bill asked if the Board was interested in pursuing costs to chip and seal 62nd street west of K-4 highway to the Shawnee County line. He indicated that the project would be a long term project. The Board asked that he explore a cost estimate. Bill reported that preparation of the IT building roof will begin this week for the roofing project.

Richard moved that Resolution 2015-015 be approved adopting the 5-year solid waste management plan for the Douglas-Jefferson Counties Solid Waste Planning Region. Lynn seconded. All voted in favor of the motion.

Richard moved that Resolution 2015-012 be approved regarding a GAAP waiver for the County for 2015. Wayne seconded. All voted in favor of the motion.

Miles Hutchinson, Ozawkie met with the Board. He asked the Board to proclaim May 4th as International Fire Fighter's Day in Jefferson County. Wayne moved that May 4th be proclaimed as International Fire Fighter's Day in Jefferson County. Lynn seconded. All voted in favor of the motion.

At 1:30 p.m. sealed bids were opened for graders. Two bids were received from Murphy Tractor and Foley Equipment. Murphy Tractor bid a "John Deere 672GP" in the amount of \$258,662 per machine with 5 year buy back of \$159,347. The bid included an option for trade in for a John Deere 770G-\$130,000. Foley Equipment bid a "CAT 12M3AWD" for \$264,373 per machine with 5 year buy back of \$181,425. The Board asked Bill to review the bids and return to the Board with a recommendation.

Martha and Donald Gibbs, Oskaloosa met with the Board to request an exception from the subdivision regulations for property purchased back in the 1980's that had not been split correctly. Martha provided information to the Board for consideration. Previously two building permits were obtained on the property but a couple weeks ago when a permit was requested they found that they were non-compliant. Lynn moved that the exception be made to allow 12610 Nemaha Road be a conforming lot subject to rezoning as rural residential. Wayne seconded. All voted in favor of the motion.

Brittany Chaplin, Economic Development Director met with the Board. Brittany asked the Board to consider adoption of Resolution 2015-014 regarding support of a Jefferson County Food Policy Council. Steve Moring spoke in support of the resolution. Also present were Tim O'Brien, Erin Shaw, Susan Jones and Phil Holman. Lynn moved that Resolution 2015-014 be approved supporting a Jefferson County Food Policy Council. Wayne seconded. All voted in favor of the motion.

Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 2:25 p.m. with Bill and Josh present to facilitate the discussion. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:12 p.m. Present during the session were Bill, Josh and the Board. The Board reconvened at 2:25 p.m. The chairman announced that no binding action was taken during executive session.

The Board recessed at 2:30 p.m. to attend a fence view of property owned by Richard and Rex Rees. The Board reconvened at 3:45 p.m.

The Board adjourned to meet in regular session on May 11, 2015.

