

UNOFFICIAL MINUTES OF THE JEFFERSON COUNTY BOARD OF COMMISSIONERS

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday March 28, 2016 at 1:00 p.m. Those present were Commissioners Wayne Ledbetter, Lynn Luck, Richard Malm and County Clerk, Linda M Buttron. Josh Ney, County Counselor was absent.

Vouchers were reviewed and approved by the Board. Richard moved that the minutes of March 21 be approved as presented. Wayne seconded. Richard voted in favor. Wayne voted in favor. Lynn abstained as she was absent on the 21st.

Beth Brown, Health Department Administrator met with the Board. Beth asked the Board to sign documents for the annual delegation of duties in the Administrator's absence. Jeannie Czoch would conduct day to day business for the Home Health and Hospice services. Debbie McNary would be responsible for Public Health and Jefferson County Health Officer duties. Rhonda Perry would be responsible for fiscal administration.

Sam Henderson, Planning and Zoning Director presented a special event permit application from R Bar B to conduct a garden tractor pull on April 10th from noon to 5 p.m. in the arena. The Board discussed the request. The request was denied due to lack of a motion to approve.

Keith Jeffers, Emergency Management Director reported that several fire trucks and personnel from the County fire departments went to Barber County to assist with the fires in that area. Other emergency management issues were discussed.

James Tweed, Ambulance Director reported the new truck will be in service by next week.

Bill Noll, Public Works Director met with the Board. The Board considered "HWA" project contracts for the following projects; 13th and Wellman, Effingham Rd south of 190th and 198th street between Effingham and Jackson roads. The projects will be administered by KDOT Local Projects. Richard moved approval of Federal Highway Administration Project #'s 44-C-4824-02, 03 and 04. Lynn seconded. All voted in favor of the motion. The contracts were signed. The Board signed two right of way permits for utility companies. Bill reported that Wellman road was closed last Monday to start a project. Many phone calls were received regarding the detours and dust control on the roads being used to detour around the project. Crews will do shoulder work while the road is closed.

Bob Lockwood, Sarcoxie Township asked about speed limit signs, dust control and detour routes for the project cutting down the 21st Street hill. Bill stated that the projects for 21st street and 27th street alignment have been awarded for construction in 2018. It is not yet determined if they will be constructed at the same time. Bill reported that the County cannot post a detour onto a lesser surface road so detours for the project will have to follow hard surface roads, not gravel roads.

Richard moved approval of Resolutions 2016-008, 2016-010, 2016-011, 2016-012 all regarding transfers from 2015 funds to various equipment and capital outlay/equipment funds. Lynn seconded. All voted in favor of the motion.

A representative from Giant Communications met with the Board. He reviewed the hosted voice product (VOIP) phone system available from the company. Two other Giant staff members were present for the discussion.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel until 2:20 p.m. with Bill present and Josh Ney by phone call. Richard seconded. All voted in favor of the motion. The Board recessed at 2:10 p.m. Present during the session were Bill and Josh Ney by phone. The Board reconvened at 2:20 p.m. The chairman announced that no binding action was taken during executive session.

Wayne moved that the Board go into executive session to discuss matters of non-elected personnel until 2:30 p.m. with Chris Schmeissner present to facilitate the discussion. Richard seconded. All voted in favor of the motion. The Board recessed at 2:23 p.m. Present during the session were Chris and the Board. The Board reconvened at 2:30 p.m. The chairman announced that no binding action was taken during executive session.

Richard moved that the Board approve a week without pay for a Road & Bridge employee. Lynn seconded. All voted in favor of the motion.

Clinton Smith, Jr., Valley Falls met with the Board. He discussed road concerns.

Wayne moved that the Board recess into executive session to discuss matters of non-elected personnel until 3:00 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:55 p.m. Present during the session was the Board. The Board reconvened at 3:00 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on April 4, 2016.