

**UNOFFICIAL MINUTES OF THE
JEFFERSON COUNTY BOARD OF COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

Lynn Luck, County Commissioner-District #1 was sworn in by County Clerk Linda M. Buttron at 1:00 p.m.

The Jefferson County Board of Commissioners convened in regular session on Monday January 10, at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, Mike Hayes, County Counselor, and Linda M. Buttron, County Clerk.

Reorganization of the Board was held. Richard moved that the Oskaloosa Independent be designated as the official newspaper. Roy seconded. All voted in favor of the motion. Lynn moved that the official depositories shall be as follows: The State Bank of Oskaloosa, Kendall State Bank, Bank of McLouth, Denison State Bank, Mutual Savings Association, First State Bank and Trust, Municipal Investment Pool & Commerce Bank. Roy seconded. All voted in favor of the motion. Richard moved that the courthouse hours and the commission meeting schedule remain the same. Lynn seconded. All voted in favor of the motion. Lynn moved that Richard remain as chairman of the Board. Roy seconded. All voted in favor of the motion. Roy moved that Lynn remain as vice-chair of the Board. Richard seconded. All voted in favor of the motion.

Vouchers were reviewed and approved by the Counselor and the Board. Tax change orders were signed. A travel request was signed for the Treasurer. Richard moved Resolution 2011-001 be adopted regarding an amendment to the Kansas Worker's Cooperative for Counties Pool (KWORCC) by-laws. Roy seconded. All voted in favor of the motion. Lynn moved that the minutes of January 3, 2011 be approved as presented. Roy seconded. All voted in favor of the motion. Linda discussed a directive several years ago for the review of the grievance policy in the Employee Handbook. It was recommended by Linda and the County Counselors that the policy be removed from the handbook as has been done in other counties. Richard moved that Employee Handbook Policy # 709-Grievance be rescinded. Roy seconded. All voted in favor of the motion.

Francis Hubbard, Road and Bridge met with the Board. Francis presented a list of trucks and semi tractors to the Board as was requested at last week's meeting. Treatment of the snow covered roads was discussed.

Eloise Tichenor, Planning & Zoning met with the Board. Eloise is still trying to get a response from the Corp of Engineers regarding the land north of Perry that was requested by the Kentucky Fire District. Eloise reported that an application for a conditional use permit for a business outside of Meriden has been received and heard by the Planning Commission on December 21st and continued on January 4th. They will meet again on January 18th to discuss the same case. She discussed questions raised about the current zoning regulations with regard to cases such as the application being heard.

Eileen Filbert & Beth Brown, Health Department met with the Board. The Board agreed by consensus to allow Eileen to file an exemption application for exemption from taxes on those properties of Wind N Wave Sewer District #8 that have sewer equipment on them. Eileen received a financial report last week for the period from August 2010 to December 2010 from Lakeshore Estates Sewer District #8. The Board signed the final loan documents for the project at Lake Ridge Sewer District #7. Changes in Medicare requirements for home health services were discussed. The Board signed a travel request for an employee to attend the national preparedness conference in February, (the employee was awarded a scholarship to attend). The Board authorized Eileen to contract with an individual to write an Access database program to track home care supplies for an estimated cost of \$5,000 - \$10,000 by consensus if the program cannot be developed in-house. Disease statistics were discussed.

Chris Schmeissner, GIS/IT Director met with the Board. Chris reported that upgrades to the network have been recently completed including better connection speed to the Internet with redundancy for both the internet and the network to ensure that downtime is minimized. He also discussed the new website. The site will provide the citizens with new ways to utilize and access County services. There is a section on the site called, "How Do I" which answers general questions like "How Do I" pay my taxes, "How Do I" tag my vehicle, etc. Citizens will also be given the tools to "Report A Concern" to departments. The address of the website will remain the same at www.jfcountyks.com. The site also allows departments to maintain the content on their pages without assistance from IT staff.

James Tweed, Ambulance Director met with the Board. James updated the Board on statistics: There were seven hundred twenty (720) transports in 2010. Collections were slightly down in 2010 from \$394,000 to \$355,000. Two hundred forty six (246) people refused transport in 2009 versus 172 in 2010. He also reported that all full time staff positions have been filled. Lynn moved that the Board go into executive session to discuss matters of real estate acquisition until 2:30 p.m. Roy seconded. All voted in favor of the motion. The Board recessed at 2:22 p.m. Present during the session were Mike, James, Linda and the Board. The Board reconvened at 2:30 p.m. The chairman announced that no binding action was taken during executive session. Richard moved that the Board go back into executive session until 2:45 p.m. to discuss the same issue. Lynn seconded. All voted in favor of the motion. The Board recessed at 2:35 p.m. Present during the session were the same parties. The Board reconvened at 2:45 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on January 24 2010 at next Monday will be a County holiday.