

**UNOFFICIAL MINUTES OF THE JEFFERSON
COUNTY BOARD OF COMMISSIONERS**

**Disclaimer-This document represents the "unofficial" minutes of the Jefferson County Board of Commissioners. At this point it is a working document and does not become official until the Board approves the minutes at a subsequent meeting. It is to be used for informational purposes only.*

The Jefferson County Board of Commissioners convened in regular session on Monday October 17, 2011 at 1:00 p.m. Present were Commissioners, Richard Malm, Roy Dunnaway, Lynn Luck, County Counselor Jan Hayes and Linda M Buttron County Clerk.

Vouchers were reviewed and approved by the Counselor and the Board. A travel request was signed for 911. Shared sick leave donations and a request were signed.

Lynn moved that the minutes of October 3 & 10, 2011 be approved as presented. Richard seconded. All voted in favor of the motion.

Beth Brown, Health Department met with the Board. She updated the Board on the upcoming Taste of Elegance Event (benefiting the Hospice program) as well as flu shot clinics. Lynn moved that the Health Department be authorized to lower the fee for first time substantiated complaints on daycare homes from \$100 to \$25 and \$50 for any subsequent complaints . Richard seconded. All voted in favor of the motion.

Mary Underwood, Treasurer, met with the Board. Mary presented one bid for auctioneer services for the tax sale from

United Country Heart of America Real Estate and Auction. The bid was for \$350 to conduct the sale. Roy moved that the Board accept the bid. Lynn seconded. All voted in favor of the motion. Mary asked for permission to release the minimum bids for properties to be sold at the sale. The Board agreed by consensus. Mary asked the Board to sign a resolution voiding old personal property tax warrants. Richard moved that Resolution 2011-022 be signed voiding the 1990 personal property tax warrants. Lynn seconded. All voted in favor of the motion. The final tax settlement for the 2010 tax roll was presented to the Board.

Teresa Hattemer, Appraiser met with the Board. The Board signed the 2012 Appraisal Maintenance plan for the Appraiser's office.

Doug Wildeman met with the Board regarding the Lawrence Paper Company building in Perry. They are looking to relocate some businesses to that location and are interested in any property tax relief that might be available from the County. The Board asked that Jan look into what programs might be available.

Chris Schmeissner, GIS/IT Director met with the Board. He asked for permission to participate in a joint project with the Mid America Regional Consortium (MARC) to fly aerial photography for the County. Our part of the cost would be \$48,000 to be paid from the GIS budget and Planning & Zoning Equipment Reserve. Richard moved that we agree to participate in the project. Roy seconded. All voted in favor of the motion. A contract will be presented for signature in the near future.

Kristen Jordan, GIS Project Manager was present to receive an award for 5-years of service. Also receiving 5-year service awards

were Melissa Fialkowski-911 Dispatcher, Rick Hamm-Sheriff's Deputy and Billy Buschbom-Part Time Sheriff's deputy. Lynn moved that the 2011 Solid Waste Review be adopted as presented at an earlier meeting. Richard seconded. All voted in favor of the motion.

Lynn moved to that the deeds for right of way acquisitions for the Northwind Road Benefit District, (as prepared by McAfee Henderson Engineers), be accepted. Roy seconded. All voted in favor of the motion. Lynn moved that the road improved by the Northwind Road Benefit District be accepted into the county road maintenance system. Roy seconded. All voted in favor of the motion.

Teresa Hattemer asked for an executive session to discuss matters of non-elected personnel. Richard moved that the Board go into executive session to discuss matters of non-elected personnel until 2:00 p.m. Lynn seconded. All voted in favor of the motion. The Board recessed at 1:50 p.m. Present were Teresa and the Board. The Board reconvened at 2:00 p.m. The chairman announced that no binding action was taken during executive session.

There being no further business to come before the Board they adjourned to meet in regular session on October 24, 2011.